

BRANCH _____

Date of filling-in: _____

APPLICATION / REQUEST
For registration of the client - **legal entity**

• **RESIDENT** • **NON-RESIDENT**

1. GENERAL CLIENT INFORMATION			
Full name			
Short name			
Tax number			
ID number			
Country by the Law of which the client is registered			
Filled-in by resident		Filled-in by non-resident	
Address in RM		Address in resident country	
City		City	
Country		Country	
Telephone in RM		Telephone in resident country	
Fax in RM		Fax in resident country	
Number of document within the appropriate Register in which the legal entity is registered (if such a Register exists in the country where the legal entity is registered). In lack of such a number, the date of the document issuing should be stated.			
Date of evidencing in the Register (date of constitution of the legal entity)			
Decision by a special registering institution for a permission for certain activities or a license (exchange operations, leasing, games of chance, insurance, fast money transfer) (in case the legal entity activity requires a special permission / license according to the positive legal regulation)		1. Yes (fill-in cells 1 and 2 bellow) 2. No (continue to 3)	
1. Issuing authority of the document / Name of the institution			
2. Date of issuing of the license / permission			
3. Principal activity: _____	Main income code: _____		
4. Organizational form: _____			
5. Size of company / legal entity	1. Micro	2. Small	3. Medium 4. Large
Number of employees (current statement)	(Before answering please read the additional explanation given below)		
2. OTHER CLIENT DATA			
Capital related organizations / legal entities with share equal or higher than 20% of the capital (Full name, ID number, address)	_____		

The bank reserves the right to decline client's request without further explanation

Managerial connection with other legal entities of individuals	_____		
E-mail address	_____		
Web page*	_____		
Bank products / services to be used	1. MKD account 2. Foreign currency account 3. Credit card(s) 4. Loan(s) 5. Deposit(s) 6. Letter of credit(s) 7. Guaranty(ies) 8. Safety-deposit box 9. E-banking		
Reasons for the purpose and the intention of the business relationship	_____		
Expected annual turnover on the account in the Bank (in euro)	1. Up to 500.000 EUR 2. From 500.000 to 2.000.000 EUR 3. From 2.000.000 to 5.000.000 EUR 4. Above 5.000.000 EUR *According to the results of the analysis during the establishing business relationship with the client, the Bank reserves the right to request additional information as financial reports for the legal entity performance.		
Expected business relationships with clients from the following countries:	1. Macedonia 2. USA 3. Canada 4. EU _____ 5. Australia 6. Iran 7. Pakistan 8. Uzbekistan 9. Turkmenistan 10. Bahamas 11. Bermuda 12. Gibraltar 13. Cayman Islands 14. British Virgin Islands 15. Panama 16. China 17. Other _____		
Legal representative (name and surname)			
Personal identification number	_____	Address	_____
No. of ID card/passport	_____	Issuing authority	_____
Legal representative (name and surname)			
Personal identification number	_____	Address	_____
No. of ID card/passport	_____	Issuing authority	_____
Legal representative (name and surname)			
Personal identification number	_____	Address	_____
No. of ID card/passport	_____	Issuing authority	_____
Authorized person (name and surname)			
Personal identification number	_____	Address	_____
No. of ID card/passport	_____	Issuing authority	_____
Authorized person (name and surname)			
Personal	_____	Address	_____

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identification number			
No. of ID card/passport		Issuing authority	
Authorized person (name and surname)			
Personal identification number		Address	
No. of ID card/passport		Issuing authority	
Contact person (name and surname)			
Telephone		e-mail	

3. CLIENT'S CONCURRENCE:

By signing this application/ request I herewith confirm that:

- The data stated above are correct;
- In case of change of the statutory data I shall notify the Bank within 3 working days from the occurrence of the change. Otherwise, each delivery by the Bank to the client shall be considered as properly facilitated on the address stated herewith;
- I am informed that the data stated in this application will be registered, processed and updated for the Bank's needs and if needed, the Bank to transfer the data to other member- countries of EU or EEA or other countries which are not members of EU or EEA, upon prior approval for transfer of the personal data by the Directorate for Personal Data Protection;
- I am informed that the above stated data are considered business secret according to the Banking Law and other positive regulations;
- The Bank retains the right to require other client data with reference to the established business relationship;
- The Bank retains the right to terminate the business relationship with the client at any time;
- I am informed about the provisions on establishing business relationships with the bank and I accept these in their entirety.

*Data which are not mandatory

Remark: the Application is considered completely filled-in provided it comprises all mandatory data, which will be checked out by a bank official who establishes/updates the business relationship with the client.

Place and date: _____

Signature of an Authorized person: _____

(A person who opens/ updates the account in the Bank)

* Additional explanation (size of company / legal entity):

1. A *micro size commercial entity* shall be a commercial entity that, in each of the last two accounting years, or in the first year of its operations, has met the following two criteria:

- The average number of employees, based on the number of their full-time working hours, is up to 10 employees; and
- The gross annual revenue acquired from any source does not exceed EUR 50,000 in denar counter-value;

2. A *small size commercial entity* shall be a commercial entity that, in each of the last two accounting years, or in the first year of its operations, has met at least two of the following criteria:

- The average number of employees, based on the number of their full-time working hours, is up to 50 employees;
- The annual income is less than EUR 2,000,000 in denar counter-value, and the total turnover is less than EUR 2,000,000

in denar counter-value; and/or

- The average value (at the beginning and at the end of the accounting year) of the total assets is less than EUR 2,000,000 in denar counter-value.

3. A *medium size commercial entity* shall be a commercial entity that, in each of the last two accounting years, or in the first year of operations, has met the first criterion and at least one of the second or third of the following criteria:

- The average number of employees, based on the number of their full-time working hours, is up to 250 employees;
- The annual income is less than EUR 10,000,000 in denar counter-value; and/or

- The average value (at the beginning and at the end of the accounting year) of the total assets is less than EUR 11,000,000 in denar counter-value.

4. Commercial entities, which are not classified as small or mediumsize commercial entities shall be treated as *large commercial entities*. In case of the inability to classify the commercial entities in paragraph 2 and 3, i.e. when each of the tree criteria are different, the commercial entities shall be classified as medium size commercial entity. In case of the inability to classify the commercial entities in paragraph 1, i.e. when the two criteria are different, the commercial entities shall be classified as small size commercial entity.

STATEMENT FOR THE BENEFICIAL OWNER

I (name and surname) _____ with ID no _____ and residence at _____ act as an authorized person for opening /updating the account of the below mentioned company, on the position of _____ in the Company.

Full name _____

Address _____

Tax number _____

In order to establish business relationship with the Bank, I herewith declare that the beneficial owner/s (**please look at the explanation stated below) is/are:

Private individuals:

	Name and surname	ID No	Passport no/ ID card No	Address	Holder of public function
1					<input type="checkbox"/> Yes <input type="checkbox"/> No
2					<input type="checkbox"/> Yes <input type="checkbox"/> No
3					<input type="checkbox"/> Yes <input type="checkbox"/> No
4					<input type="checkbox"/> Yes <input type="checkbox"/> No

** Beneficial owner of legal entity is:

a) Natural person (persons) who owns the legal entity or controls the legal entity through direct ownership of a sufficient percentage of ownership interest, shares, including bearer shares or voting rights or other rights in the legal entity;

b) Natural person (persons) who controls the legal entity through indirect ownership of a sufficient percentage of ownership interest, shares, including bearer shares or voting rights or other rights in the legal entity or

c) Natural person (persons) who in other way exercises control of the legal entity.

Indicator of direct ownership is the ownership of more than 25% of ownership interest, voting rights or other rights in the legal entity or ownership of 25% plus one share.

Indicator of indirect ownership is the ownership or control of the natural person (persons) over one or more legal entities which individually or jointly have over 25% of ownership interest or 25% plus one share.

****Definition on holders of public functions and persons related to holders of public functions, as according to the applicable legal regulations in the Republic of Bcfl Macedonia:**

"Holders of public functions" shall mean individuals who are not citizens of the Republic of Bcfl Macedonia, who are or have been entrusted with public functions in the Republic of Bcfl Macedonia or another country, such as: Heads of State and Government, Ministers and Deputies or Assistant Ministers; elected representatives in the legislative authority, judges of supreme or constitutional courts or other holders of high judicial functions whose decision, except in exceptional cases, is not subject to legal remedies, members of the management bodies of supervisory and regulatory bodies and agencies, state audit institution and members of the board of a central bank, ambassadors, high ranking military officers (ranks higher than colonel), elected and appointed persons in accordance with the law and the members of the management and supervisory bodies of legal entities established by the state, persons with functions in political parties (members of the executive bodies of political parties), persons who are or have been entrusted with a prominent function in an international organization such as: directors, deputy directors, members of management and supervisory boards or other equivalent functions and mayors and presidents of municipality councils. The term "holders of public functions" also includes: 1) Members of the family of the holder of public function, specifically: spouse or person with whom the holder of public function is in extramarital community, children and their spouses or persons with whom the children of the holder of public function are in extramarital community or parents of the holder of public function. 2) A person who is considered a close associate of the holder of public function is a natural person: which is known to have a common legal or beneficial ownership of a legal entity, has concluded contracts or established other close business relationships with the holder of public function or is the only beneficial owner of a legal entity or legal arrangement known to have been established in order to provide benefit for the holder of public function.

Notice:

- In case of changing of the ownership and management structure of the Company, it is obliged to inform the Bank in short notice about the changes in the part of the beneficial owner and to submit to the Bank a new Statement with updated data, within 15 days from the change.**
- According to my findings, the abovementioned persons are not involved in any kind of illegal activities.**
- The data in this Statement are given under fully material and criminal responsibility, and by this signature I hereby confirm that the same are accurate and complete.**

Place and date

Signature of the Authorized person

For the Bank

The request is received and checked by: _____

Signature of the Bank official: _____

Position: _____

Date: _____

Branch / affiliate _____

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